Republic of the Philippines
Unified Student Financial Assistance System for Tertiary Education
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MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR
TES-12-2019

For : **PRESIDENTS OF PRIVATE HIGHER EDUCATION INSTITUTIONS**
ALL REGIONAL DIRECTORS
ALL UNIFAST REGIONAL COORDINATORS

From : **ATTY. CARMELITA YADAO-SISON MNSA, Ph.D.**
OIC Executive Director IV

Subject : **ANNOUNCEMENT OF PRIVATE EDUCATION ASSISTANCE COMMITTEE (PEAC) REQUIRING THE PRIVATE HIGHER EDUCATION INSTITUTIONS WITH TES GRANTEES TO PREPARE CERTAIN REQUIREMENTS AND DOCUMENTS FOR TERTIARY EDUCATION SUBSIDY BILLINGS**

Date : 18 February 2019

The UniFAST Secretariat hereby confirms the series of announcements posted by the Private Education Assistance Committee (PEAC) on their website informing and advising the private Higher Education Institutions to prepare certain requirements and documents for TES Billings. Upon agreement, PEAC with assistance from the UniFAST Secretariat shall finalize the rollout dates of the activities and orientations concerning the Tertiary Education Subsidy Billing System (TBS) for School Year 2019-2020 and post this in both UniFAST and PEAC websites for the information and guidance of all.

In the Special Provision of the 2019 GAA, it is expressly stated that PEAC shall be a co-implementor of the TES with the CHED-UniFAST. PEAC will undertake the processing of billings and assist in monitoring the compliance of Private Higher Education Institutions with the provisions of Tertiary Education Subsidy (TES) under R.A. 10931.

All private Higher Education Institutions with TES grantees are hereby enjoined to fast track the preparation of the requirements and other documents needed in order to secure the TBS user account which shall only be given to the HEI-designated user duly authorized by their respective Presidents or Heads.

Thank you for your full compliance and cooperation.